



Utah International School

Utah International School LLC
9 West Forest Street
Brigham City
Utah 84302

School Catalog 2009-2010

Utah INTERNATIONAL School

School Catalog 2009-2010

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Student responsibilities

Students are responsible for becoming familiar with the information presented in this catalog and for knowing and observing all policies and procedures related to their participation in the school.

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GENERAL INFORMATION

Utah International School aims to provide quality online education to students throughout the United States and the world. At UIS we treat all our students as individuals and aim to provide them with the necessary support to achieve their goals.

The online courses that we provide follow a high-quality rigorous, standard and sequenced curriculum. Tuition is provided by means of online courses, small group online classes and one to one private online sessions.

Our courses offer interactivity between students and teachers and encourage sharing and collaboration in a supportive environment. Students are also required to read, write papers, do assignments, take quizzes and exams, and also depending on

the course participate in discussions, just like in traditional courses.

Utah International School uses one of the latest learning platforms which has intelligent teaching capabilities and multi-functional control that enables the student to have better control of the learning process and enables the system to change its teaching strategies and techniques to adopt to the student needs, learning pace and progress.

We offer:

- **K-4 to K-12 online education with a Traditional High School Curriculum.**
- **Various tests and exams preparation.**
- **Private tuition.**

At Utah International School we provide:

- **Academic Advising:** An Academic Advisor will evaluate the progress of each student by checking quizzes, tests and reports in each subject area, to assess the student's academic performance and offer individual guidance and encouragement. Our experienced Academic Advisors are conversant with instructional strategies, and the school curriculum. Each student will be assigned an Academic Advisor on enrollment to a course and parents may contact their child's Academic Advisor at any time.
- **Student Counseling:** We help our students to plan, set their goals and guide them to achieve their objectives. We also provide personal counseling to students to prepare for entrance into university.
- **Instructional Support:** We provide all needed material, systems, support and services to help our teachers and students pursue their goals.
- **Continuous Assessment:** We implement continuous assessment and monitoring of all our students to provide help as soon as needed.

- **Evaluation:** We continuously evaluate and monitor our teaching methods and results

UTAH INTERNATIONAL SCHOOL



MISSION STATEMENT

Our mission is to provide diverse education in a safe, supportive environment that promotes self-discipline and motivation and to excel at educating students to become independent, knowledgeable, self-directed, self-sufficient lifelong learners who will succeed and contribute responsibly in a global community.



ADMISSIONS



Utah International School welcomes applications from students in the United States and all over the world.

The admissions requirements depend on the course that is being applied for:

1- K-4 to K-12 Admission Requirements:

- **Students will be enrolled in the relevant class according to their age.**
- **Students may be required to take an online test in English and Math prior to their enrollment at the school.**
- **There is no minimum age limit for enrollment provided the student successfully passes the relevant school entrance test if requested.**

2- Exam preparation courses:

Before admission into an exam preparation course, the school administration needs to be satisfied that the student will be able to follow the course and if in doubt the school reserves the right to request the student to

take a test prior to admission to a particular course.

**For further information about admission, please contact the admissions office at:
admissions@uisedu.org**

ENROLLMENT

To apply for enrollment, simply fill in the application form from the school website and attach any documents as requested.

A student's acceptance into a course is contingent upon the student's eligibility to take that course. The registrar will verify that the student has met the prerequisites and the course requirements. Students who are accepted into a course will receive confirmation of registration which includes the following:

- **Course Number and Course Name**
- **Instructions on how to access to the course**
- **Student login username and password for the course or courses**
- **A link to the orientation course**
- **Course instructor name, email address, office hours and contact information**
- **Date the course will be available to access**

All students must complete any course which they have started.

Calendar 2009-2010

Calendar

Winter Recess: December 22 2009- January 3 2010

Spring Recess: March 23 - March 30 2009

Holidays

Thanksgiving: November 26 – November 27 2009

Dr. King Holiday: January 18 2010

Memorial Day: May 31 2010

STUDENT PROGRESS & ATTENDANCE



ATTENDANCE

As students attend the online courses outside the school building and outside normal hours, our policy recognizes that successful completion of a course is equivalent to attendance for the period of the course. So when a student takes the course with a flexible schedule or location, appropriate successful progress through the course is used as a measure of attendance.

However, when a student is requested to attend an online class, attendance is taken as if the student were in a traditional class.

STUDENT PROGRESS

Progress of all students at UIS is closely monitored and students which are not making acceptable progress will be contacted by their course tutor who will take appropriate action, offer the necessary help and support and discuss with the student the measures needed to rectify the situation.

All students are required to follow the asynchronous online learning courses and attend several online classes. During these classes, students are encouraged to join in and ask questions, submit information and contribute to the sessions. Several courses also regularly require the student to complete quizzes, practice exercises and various assignments, projects and coursework.

Courses provide a comprehensive learning environment having extensive explanation facilities to enable full and clear understanding of the contents of the course. Many lessons have online exercises at the end of the lesson. Students will need to do these exercise before they can proceed to the next lesson. Students are required to log in and proceed through the course by solving exercises as they come along.

SCHOOL COURSES



1. SCHOOL CLASSES::

Utah International School offers K-4 to K-12 online education with a Traditional High School Curriculum. Students are expected to work the same number of hours as if they were attending a traditional school. They will be given homework and assignments and will have to take quizzes, tests and exams.

K-4

- Art
- Composition
- Geography
- History
- IT
- Language Usage
- Math
- Reading
- Science
- Spelling and Vocabulary
- Phonics
- Poetry
- Words Review

K-5

- Art
- Composition
- Geography
- History
- IT
- Language Usage

- Math
- Reading
- Science
- Spelling and Vocabulary
- Phonics
- Poetry
- Words Review

K-6

- Art & Music
- Composition
- English
- Geography
- Global Languages
- History
- IT & Technology
- Math
- Reading
- Science
- Social Studies
- Spelling and Vocabulary
- Phonics
- Poetry

K-7

- Art & Music
- Art History
- Composition
- English
- Geography
- Global Languages
- Grammar
- History
- IT & Technology
- Math
- Reading
- Science
- Social Studies
- Spelling and Vocabulary
- Poetry

K-8

- Art & Music
- Art History
- English
- Geography
- Global Languages
- History
- IT & Technology
- Literature
- Math, Algebra, Geometry
- Reading
- Science
- Social Studies
- Poetry

K-9

- Art & Music
- Art History
- English
- Geography
- Global Languages
- History
- Humanities
- IT & Technology
- Literature
- Math, Algebra, Geometry
- Reading
- Science, Biology
- Social Studies
- Poetry

K- 10

- Art & Music
- Art History
- Composition
- English
- Geography
- Global Languages
- History
- Humanities
- IT & Technology

- Literature
- Math, Algebra, Geometry, Trigonometry
- Reading
- Science, Biology, Chemistry
- Social Studies

K-11

- Art & Music
- Art History
- Composition
- English
- Geography
- Global Languages
- History
- Humanities
- IT & Technology
- Literature
- Math, Algebra, Geometry, Trigonometry, Calculus
- Reading
- Science, Biology, Chemistry, Physics
- Social Studies

Plus Electives

K- 12

- Art & Music
- Art History
- Composition
- English
- Geography
- Global Languages
- History
- Humanities
- IT & Technology
- Literature
- Math, Algebra, Geometry, Trigonometry, Calculus
- Reading
- Science, Biology, Chemistry, Physics
- Social Studies

Plus Electives

Enrollment Requirements:

- **Students will be enrolled in the relevant class according to their age.**
- **Students may be required to take an online test in English and Math prior to their enrollment at the school.**
- **There is no minimum age limit for enrollment provided the students successfully pass the relevant school entrance test, if requested.**

2. EXAM PREPARATION COURSES:

UIS combines high quality and comprehensive test preparation with a convenient, effective learning system that works around your schedule and your needs.

UIS preparation courses are designed to enable students to understand the test before embarking into extensive preparation and practice. Score skills reports will be available periodically to enable deficiency areas to be addressed. The SAT, ACT, International Baccalaureate (IB), IGCSE and A Level exams are the United States' and world's most widely recognized and accepted college and university entrance exams . They assess high school students' general educational development and their ability to complete college-level work.

With the Exam Preparation courses, you build your skills to achieve a high score in the following tests:

A. SAT REASONING TEST:

The New SAT Reasoning test course prepares for all sections of the test:

- **Critical Reading**
- **Math**
- **Writing**

(There is also an Experimental section which is not scored.)

SAT Reasoning Test online courses:

Course Features	Online Private Tutoring course	Extensive Online Course	Standard Online Course	Short Online course
Online lessons through the learning platform	35 sessions	35 sessions	20 sessions	10 sessions
Full Practice tests	5	4	3	2
Online collaboration: Number of class sessions with a tutor		6		
One to one Online class sessions with a tutor	20			
24/7 Course availability	Yes	Yes	Yes	Yes
Additional support via email from tutor	Yes	Yes	Yes	Yes
Recommended time to complete	4 -8 weeks	4-8 weeks	3-6 weeks	3-4 weeks
Length of access to course and practice materials	6 months	6 months	120 days	60 days
Fees	\$1,750	\$ 800	\$ 500	\$ 325

b. SAT Subjects Test:

The SAT Subjects Test courses prepare for the following SAT Subject Tests.

- a. English :
Litterature
- b. History and Social Studies:
U.S. History
World History
- c. Mathematics
Mathematics Level 1
Mathematics Level 2
- d. Science:

Biology E
Biology M
Chemistry
Physics

e. **Languages**
French

Course Features for each subject	Online Private Tutoring course	Extensive Online Course	Standard Online Course
Online lessons through the learning platform	25 sessions	25 sessions	10 sessions
Full Practice tests	4	3	2
Online collaboration: Number of class sessions with a tutor		6	
One to one Online class sessions with a tutor	15		
24/7 Course availability	Yes	Yes	Yes
Additional support via email from tutor	Yes	Yes	Yes
Recommended time to complete	4 -7weeks	4-7weeks	3-4 weeks
Length of access to course and practice materials	6 months	6 months	60 days
Fees	\$ 950	\$ 600	\$ 325

c. **ACT**

The ACT test preparation course for all sections of the test:

- **English**
- **Mathematics**
- **Reading**
- **Science**
- **Essay** (*which is optional*).

Course Features	Online Private Tutoring course	Extensive Online Course	Standard Online Course	Short Online course
Online lessons through the learning platform	35 sessions	35 sessions	20 sessions	10 sessions
Full Practice tests	5	4	3	2
Online collaboration: Number of class sessions with a tutor		6		
One to one Online class sessions with a tutor	20			
24/7 Course availability	Yes	Yes	Yes	Yes
Additional support via email from tutor	Yes	Yes	Yes	Yes
Recommended time to complete	4 -8 weeks	4-8 weeks	3-6 weeks	3-4 weeks
Length of access to course and practice materials	6 months	6 months	120 days	60 days
Fees	\$1,750	\$ 950	\$ 600	\$ 350

d. International Baccalaureate

The school preparation courses cover the following IB programs:

IB Middle Years Program (MYP)

IB Diploma Program (DP)

Course Features	Online Private Tutoring course
Online lessons through the learning platform	60 sessions
Number of sessions with a tutor	30
24/7 Course availability	Yes
Additional support via email from tutor	Yes
Recommended time to complete	6-14 weeks
Length of access to course and practice materials	To June 2010
Fees	\$2,950

e- IGCSE

The school IGCSE courses cover the following subjects:

1. Accounting
2. Biology
3. Business Studies
4. Chemistry
5. Computer Studies
6. Economics
7. English Language
8. English Literature
9. French
10. Geography
11. History
12. Mathematics
13. Mathematics (Additional)
14. Physics

Course Features for each subject	Online Private Tutoring course	Extensive Online Course	Standard Online Course
Online lessons through the learning platform	25 sessions	25 sessions	10 sessions
Practice tests	4	3	2
Online collaboration: Number of class sessions with a tutor		6	
One to one Online class sessions with a tutor	15		
24/7 Course availability	Yes	Yes	Yes
Additional support via email from tutor	Yes	Yes	Yes
Recommended time to complete	4 -7weeks	4-7weeks	3-4 weeks
Length of access to course and practice materials	6 months	6 months	60 days
Fees	\$1,750	\$ 700	\$ 400

f- AS and A LEVEL

- 1. Computer Studies**
- 2. Mathematics**
- 3. Mathematics (Further)**
- 4. Mathematics (Higher)**
- 5. Physics**

Course Features for each subject	Online Private Tutoring course	Extensive Online Course	Standard Online Course
Online lessons through the learning platform	25 sessions	25 sessions	10 sessions
Full Practice tests	4	3	2
Online collaboration: Number of class sessions with a tutor		6	
One to one Online class sessions with a tutor	15		
24/7 Course availability	Yes	Yes	Yes
Additional support via email from tutor	Yes	Yes	Yes
Recommended time to complete	4 -7weeks	4-7weeks	3-5 weeks
Length of access to course and practice materials	6 months	6 months	90 days
Fees	\$1,750	\$ 850	\$ 500

Note: All sessions are 50 minutes long.

GUARANTEE:

If you take the exam and you do not get the grade that you're seeking, you will be offered the course again at no extra charge.

4- Private tuition:

1. Private one to one tuition (50 minutes sessions):

Private tuition is available in all above topics. If a student is already attending another school, anywhere in the world, but having difficulty in one of the topics, like Math or Science or any other topic, we can help by one to one online tuition sessions where the student interacts with the teacher who will explain the areas of difficulties. If the student has a test or an exam coming up, then our experienced teachers can help him to prepare for it.

The parent or the student need to register first, but then once registered booking a lesson is then a simple and easy step. During the private tuition session, the student accesses the unique online Classroom to interact with the teacher who would provide a private online lesson and explain everything the student needs to know about the topic and ensure better overall understanding. It doesn't matter whether the problem is the whole topic or just parts of it, we can help.

Private tuition is available for the following:

K-4 to K-12

SAT Reasoning Test

SAT Subjects Test (All subjects shown above)

ACT test

International Baccalaureate

IGCSE

AS & A Levels

TUITION FEES

1.School enrollment : Year 2006-2009

Grade	1st installment	2nd Installment	TOTAL
K-4	\$850 On enrollment	\$550	\$1400
K-5	\$900 On enrollment	\$600	\$1500
K-6	\$950 On enrollment	\$650	\$1600
K-7	\$1000 On enrollment	\$700	\$1700
K-8	\$1050 On enrollment	\$750	\$1800
K-9	\$1100 On enrollment	\$800	\$1900
K-10	\$1150 On enrollment	\$850	\$2000
K-11	\$1200 On enrollment	\$900	\$2100
K-12	\$1250 On enrollment	\$950	\$2200

Notes:K-4 to K-12 additional fees:

1. Students who reside outside the United States will be charged a \$100.00 per Academic year for communication and materials handling.
2. When a student is required to take a test prior to admission to the course, a test fee of \$100 applies.
3. All new students enrolling in K-4 to K-12 will be charged a one off Matriculation fee of \$100.00 payable on enrollment.

2. Exam preparation courses:

SAT Reasoning Test

Course Features	Online Private Tutoring course	Extensive Online Course	Standard Online Course	Short Online course
Fees	\$1,750	\$ 800	\$ 500	\$ 325

SAT Subjects test: Fees per subject:

Course Features for each subject	Online Private Tutoring course	Extensive Online Course	Standard Online Course
Fees	\$ 950	\$ 600	\$ 325

ACT

Course Features	Online Private Tutoring course	Extensive Online Course	Standard Online Course	Short Online course
Fees	\$1,750	\$ 950	\$ 600	\$ 350

International Baccalaureate

Course Features	Online Private Tutoring course
Fees	\$2,950

IGCSE

Course Features for each subject	Online Private Tutoring course	Extensive Online Course	Standard Online Course
Fees	\$1,750	\$ 700	\$ 400

AS & A LEVEL

Course Features for each subject	Online Private Tutoring course	Extensive Online Course	Standard Online Course
Fees	\$1,750	\$ 850	\$ 500

PRIVATE TUITION:

Private Sessions are available for all the courses at the rates indicated below.

Private tuition for non–UIS K-4 to K-12 students¹:

K-4 to K-6: \$20 per session

K-7 to K-9: \$30 per session

K-10 to K-12: \$40 per session

SAT Reasoning Test*	SAT Subjects Test*	ACT*	IB**	IGCSE*	AS & A LEVELS*
\$ 45	\$ 45	\$ 50	\$ 60	\$ 50	\$ 55

***Discount is available for all bookings in excess of 5 sessions.**

**** Minimum number of Private Sessions for the International Baccalaureate is five.**

Notes:

- **Full details on payments methods will be automatically sent on enrollment or registration.**
- **Address all enquiries and communication regarding tuition fees to: accounts@uisedu.org**
- **Financial Aid is available in case of hardship, please email: financialaid@uisedu.org for further details**
- **Students cannot access the course until all outstanding payments are received.**
- **When a student is required to take a test prior to admission to the course, a test \$100 test fee applies.**

¹ This facility is not applicable to UIS students as all necessary tuition is already offered.

REFUND POLICY

1. K-4 to K-12 classes:

Utah International School will make every possible effort to ensure that you are satisfied with our school. However, we appreciate that occasionally exceptional circumstances do arise which force students to withdraw.

Under these circumstances, we will refund Tuition based on the following conditions:

1. New students who wish to terminate their enrollment within three (3) calendar days of enrollment will receive a full tuition refund less \$100.00 administration charge.
2. Students or parents who file a Withdrawal form after three (3) calendar days but before 30 calendar days of enrollment will receive a refund of 50% of the last installment paid.
3. Students, who have paid for the entire year, will receive a full refund of the second installment if the Withdrawal form is filed before the 22nd December.
4. To withdraw, the student or parent must send the Withdrawal form to the school administration by fax, email or mail.

2. Exam preparation courses:

Utah International School will make every possible effort to ensure that you are satisfied with our school. However, we appreciate that occasionally exceptional circumstances do arise which force you to withdraw from a course.

Under these circumstances, we will refund Tuition based on the following conditions:

1. New students who wish to terminate their enrollment within two (2) calendar days of enrollment will receive a full refund less \$75.00 administration charge.
2. Students or parents who file a Withdrawal form after three (2) calendar days but before 7 calendar days of enrollment will receive a refund of 50% of the last payment made.
3. To withdraw, the student or parent must send the Withdrawal form to the school administration by fax, email or mail.

GUARANTEE:

If you take the exam and you do not get the grade that you're seeking, the school will offer you the course again at no extra charge.



Specific Departments:

Academic Services Office:

academicservices@uisedu.org

Admissions:

admissions@uisedu.org

Financial

financialaid@uisedu.org

Aid:

Financial

accounts@uisedu.org

Office:

General

info@uisedu.org

information:

Help

helpdesk@uisedu.org

Desk:

The

principal@uisedu.org

Principal:

Registrar:

registrar@uisedu.org

TechnicalSupport:

tsupport@uisedu.org

CONTACT INFORMATION

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UTAH INTERNATIONAL SCHOOL